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Senior Domestic Policy Analyst

Full Time Regular
DC, Washington, DC, US

Today
Requisition ID: 1062

Salary Range:

\$75,000.00 To 95,000.00 Annually

DEPARTMENT: Government Relations

REPORTS TO: Director of Government Relations (GR)

Bread for the World is a collective Christian voice urging our nation's decision makers to end hunger at home and abroad. By changing policies, programs, and conditions that allow hunger and poverty to persist, we provide help and opportunity at home and far beyond where we live. We can end hunger in our time. But churches and charities can't do it all. Our government must also do its part. With the stroke of a pen, policies are made that redirect millions of dollars and affect millions of lives. By making our voices heard in Congress, we make our nation's laws fairer and more compassionate. We leverage big changes for people in our country and around the world who struggle with hunger.

PRIMARY OBJECTIVES:

1. Provide organizational leadership, strategic advice and implementation strategies on domestic policies and legislation affecting people living in poverty and hunger in the U.S.
2. Raise Bread's profile and amplify the voices of persons impacted by hunger on Capitol Hill.
3. Serve as a liaison for Bread's work at the federal government level.
4. Identify emerging trends on relevant policy issues.
5. Initiate projects based on specified issue areas as assigned and in collaboration and in support of the relevant teams at Bread.

PRIMARY RESPONSIBILITIES/ACTIVITIES:

Strategic Planning, Management, and Program Oversight

1. Bring excitement, enthusiasm, and a faith lens to Bread's policy issues.
2. Support the Government Relations Director and serve as a subject matter expert who contributes to the Director's and the Department's overall direction of policy initiatives.
3. Recommend future policy and programmatic efforts related to the issues assigned to your portfolio.
4. Coordinate and synchronize goals across Bread in coordination with the government relations team; ensure alignment with organizational vision, values, and mission.
5. Be accountable, ensuring delivery of programs that meet deadlines, contribute to overall results, and fulfill the overall mission.

External Engagement and Support

1. Support outreach and engagement with key organizations, partners and leaders, and influencers relevant to your policy portfolio across the government and Bread for the World coalitions, partners, and associates in the private sector, academia, not-for-profits, philanthropy, and DC-based offices of churches/denominations.
2. Develop and execute key relationships on Capitol Hill on Bread's policy initiatives under the direction of and with the support of the director of GR.
3. Work collaboratively with other teams at Bread to promote their work and represent the Government Relations team.

Communication

1. Represent Bread externally on social media, at public events, and via other forums.
2. Contribute content for web, social media, print, and other distribution channels as needed.
3. Work collaboratively with communication and organizing teams to drive impact and desired outcomes.
4. Complete other duties as necessary or assigned.

SUPERVISION EXERCISED: Supervises intern(s) and fellows on as need basis.

SKILLS/KNOWLEDGE REQUIRED:

- At least six years of experience on Capitol Hill, a federal agency or similar work experience. Experience with key caucuses a plus (Congressional Hispanic Caucus, Congressional Black Caucus, Problem Solvers Caucus, etc.).
- Bachelor's Degree in public policy or related area or equivalent work experience is required.
- Ability to make decisions using sound judgment.
- Make-it-happen spirit and collaborative and inclusive team style.
- Comfort level with engaging with high-level professionals and senior government officials.
- Ability to balance demands of multiple priorities.
- Organizational and political savvy and discernment related to confidentiality and cultural sensitivity.
- The highest ethical, professional, and personal standards and values.
- Strong understanding of the budget, appropriations and authorization processes.
- Strong analytical skills and attention to detail, including ability to conduct research and in-depth analysis of complex factors related to Bread's issues and to make data-driven recommendations and decisions.
- Ability to identify and engage target audiences and communicate complex ideas or issues tailored to the audience, using appropriate formats and media.

WORK ENVIRONMENT ISSUES:

- Attendance at various lobby visits on the Hill and other meetings in Washington, DC will frequently be required.
- Work will require some evening and weekend hours to assure organizational responsiveness to assigned issues area.
- Bread is a hybrid organization.
- Proof of being fully vaccinated against COVID-19 in accordance with CDC guidelines is required to enter our offices. Reasonable accommodations will be considered on a case-by-case basis for exemptions to this requirement in accordance with applicable law.

CULTURAL EXPRESSIONS:

Bread is committed to advancing racial equity externally and internally, all staff members play a vital role. In the course of our work, each staff person should work to apply a racial equity lens to their work and practices; and participate in racial equity on-going training. Bread is also committed to being an equal opportunity employer.

OUR VALUES:

1. **We value our faith.** Our faith in Christ compels us to love our neighbors near and far and is the foundation for our hope, story, mission, and values.
2. **We value human flourishing.** We believe that every human being, created in the image of God, has inherent dignity that affords an opportunity to thrive in relationship with God, self, neighbor, and the environment; and to access enough nutritious food for good health.
3. **We value justice.** We seek to establish effective systems, structures, and policies that affirm equality and advance equity among all human beings to alleviate hunger and poverty.
4. **We value courage and prophetic voice.** In a spirit of wisdom and love, we will be bold in articulating and pursuing our vision of a world without hunger.
5. **We value nonpartisanship.** We believe that effective and sustainable public policies are made when, in good faith, we employ a civil and bipartisan approach to develop and implement laws and programs to achieve our mission.
6. **We value collaboration.** We believe in working alongside and building community with a diversity of churches, interfaith communities, institutions, and individuals, including people experiencing hunger, to achieve our mission.
7. **We value impact.** We strive for excellence in our work and hold ourselves and our nation's leaders accountable in the pursuit of public policies that render measurable results and meaningful change for people everywhere affected by hunger.

DISCLAIMER:

Background and reference checks will be conducted on all final candidates. The information in this job description indicates the general nature and level of work expected of employees in this classification. It is not designed to contain, nor to be interpreted as, a comprehensive inventory of all duties, responsibilities, qualifications and objectives required of employees assigned to this job.

WHAT WE DO:

Bread equips people to write personal letters and emails, meet with their members of Congress, and to work with others to end hunger. Working through churches, campuses, and other organizations, we engage people in organized advocacy. Each year, Bread invites churches across the country to take up an Offering of Letters to Congress on legislation that impacts hungry and poor people. We organize advocacy campaigns to pass or block federal legislation that will help end hunger and poverty. Bread works in a bipartisan way. Our network of thousands of individual members, churches, and denominations is active in every congressional district. We speak the truth to power with a moral and Christian voice and at the right time. And together, we are building the political will to end hunger and poverty.

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