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Data and Insights Internship

Intern

Washington, DC, US

Today

Requisition ID: 1086

Salary Range:

Upto \$18.00 Hourly

Bread for the World is a Christian advocacy organization urging U.S. decision makers to do all they can to pursue a world without hunger. Our mission is to educate and equip people to advocate for policies and programs that can help end hunger in the U.S. and around the world. Our internship program enables you to contribute your efforts to this mission while benefiting from opportunities for supervised learning, personal development, and gain work experience.

DEPARTMENT: Data, Insights and Info Systems**REPORTS TO:** Director of Data, Insights and Info Systems**SEMESTER:** Spring (*January 2 - April 30, 2024*)**SCHEDULE:** Full Time: up to 30 hours per week**APPLY BY:** November 30, 2023

PRIMARY PURPOSE: As the Data and Insights Intern, you will learn to be an information professional in a nonprofit organization.

Primary responsibilities for this role will include a combination of the following:

- Assist with routine data work and dashboards.
- Assist with data stewardship including data health and data quality; ETL Data; and import/export of data.
- Participate in department meetings.
- Work on additional projects as requested.

SKILLS/KNOWLEDGE REQUIRED:

- Pursuing a BA or BS degree with some prior office work experience.
- Be detail-oriented, flexible, organized and able to meet deadlines.
- Strong computer skills, including proficiency in MS Office Suite, database software and Internet research. Experience with Raisers' Edge database a plus.
- Experience with Python, R, or Excel; Tableau or Power BI knowledge.
- Strong communication and interpersonal skills (written, oral, and electronic).
- Willingness to learn.
- Commitment to the mission of Bread for the World.

WORK ENVIRONMENT ISSUES:

- This internship can be based in Washington, DC or remote.
- Bread is a hybrid organization.

CULTURAL EXPRESSIONS:

Bread is committed to advancing racial equity externally and internally, all staff members play a vital role. In the course of our work, each staff person should work to apply a racial equity lens to their work and practices; and participate in racial equity on-going training. Bread is also committed to being an equal opportunity employer.

OUR VALUES:

1. **We value our faith.** Our faith in Christ compels us to love our neighbors near and far and is the foundation for our hope, story, mission, and values.
2. **We value human flourishing.** We believe that every human being, created in the image of God, has inherent dignity that affords an opportunity to thrive in relationship with God, self, neighbor, and the environment; and to access enough nutritious food for good health.
3. **We value justice.** We seek to establish effective systems, structures, and policies that affirm equality and advance equity among all human beings to alleviate hunger and poverty.
4. **We value courage and prophetic voice.** In a spirit of wisdom and love, we will be bold in articulating and pursuing our vision of a world without hunger.
5. **We value nonpartisanship.** We believe that effective and sustainable public policies are made when, in good faith, we employ a civil and bipartisan approach to develop and implement laws and programs to achieve our mission.
6. **We value collaboration.** We believe in working alongside and building community with a diversity of churches, interfaith communities, institutions, and individuals, including people experiencing hunger, to achieve our mission.
7. **We value impact.** We strive for excellence in our work and hold ourselves and our nation's leaders accountable in the pursuit of public policies that render measurable results and meaningful change for people everywhere affected by hunger.

DISCLAIMER:

Background and reference checks will be conducted on all final candidates. The information in this job description indicates the general nature and level of work expected of employees in this classification. It is not designed to contain, nor to be interpreted as, a comprehensive inventory of all duties, responsibilities, qualifications, and objectives required of employees assigned to this job.